



September 1, 2017

via Email

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Robin C. Seabrook
Executive Director

Dear Accredited Residency Program:

The board of directors for the National Commission on Orthotic and Prosthetic Education (NCOPE) voted at their meeting held August 6, 2017 to increase the yearly resident fee for all residents that register for an NCOPE residency program. The amount is being increased to **\$1,800** per discipline. The increase is effective January 1, 2018. Increasing this fee is based upon the following rationale:

- The last increase was **six** years ago. This fee has only increased four times in 26 years, which averages to ~3% yearly.
- Expenses for reviewing, registering and tracking the residents during their program assume a large percentage of staff and volunteer resources/time
- Shift away from Typhon to NCOPE Tracker in the near future
- Services include:
 - Coordinating and reviewing all registration forms – verifying residency site accreditation and appropriate forms received
 - Coordinating with academic institutions for transcript receipt
 - Creation of files for each resident, which include a hard file, a data base file and set up in Typhon
 - Communications between residents and NCOPE staff
 - Communications between NCOPE staff and ABC staff during exam application deadline
 - Preparation of certificate of completion
 - Data review to assure compliance with standards
 - Coordinating with State Licensure Agencies for verification of residency
 - Visiting schools and presenting talk on the residency program
- Meetings by committee members and board of directors when changes to standards are reviewed and developed
- NCOPE staff salary, benefits, and office

We wanted to provide all residency programs with ample notice regarding this fee increase. Should you have any questions or concerns, please do not hesitate to contact Robin Seabrook, executive director of NCOPE or myself. We appreciate your continued support and dedication to the advancement of the profession with sponsoring a residency program.

Sincerely,

Charles W. Kuffel, MSM, CPO, FAAOP
Chair